**CIC SUSTAINABLE CONSTRUCTION AWARD 2023**

**APPLICATION FORM FOR INDUSTRY PRACTITIONERS  
(Template for preparation and reference only)**

**Submission on or before 5:00pm on 30 Jun 2023.**

1. Online submission

Complete the online application form and upload the supplementary information (File format: Word/ Excel/ PPT/ PDF/ JPG) at CIC Sustainable Construction Award website: [www.scaward.cic.hk](https://www.scaward.cic.hk). File size should be limited to 10 pages within 20MB; videos can be submitted via web links)

**Enquiry**

Tel: 2100 9000

Email: [scaward@cic.hk](mailto:scaward@cic.hk)

**Notes**

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| --- | --- |
|  | Applicant(s) shall be nominated by his/her organisation. |
|  | Applicants are recommended to list out essential and innovative measures only. |
|  | Applicants should read the relevant requirements set out in the "[Eligibility](https://www.scaward.cic.hk/application/#eligibility)" section on the CIC Sustainable Construction Award website: <http://www.scaward.cic.hk>. |

**Applicant Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Sub-category | Construction Manager | | |
| Nominated Person |  | | |
| Organisation |  | | |
| Title |  | | |
| Sub-category | General Practitioner | | |
| Nominated Person |  | | |
| Organisation |  | | |
| Title |  | | |
| Sub-category | Young Practitioner | | |
| Nominated Person |  | | |
| Organisation |  | | |
| Title |  | | |
|  | | | |
| Project Name |  | | |
| Project Type | 🞎 Civil 🞎 Building 🞎 Foundation 🞎 RMAA  🞎 Others, please specify: | | |
| Contract Period  (mm/yyyy– mm/yyyy) | - | | |
| Contact Person |  | Title |  |
| Telephone |  | | |
| E-mail |  | | |
| How do you know about our Award? | 🞎 CIC Website and Publications 🞎 Social Media  🞎 CIC Events 🞎 Others, please specify: | | |

**Judging Criteria**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Leadership | Achievement | Collaboration | Creativity | Digital Competence | Skill and Workmanship | Idea and Energisation |
| Construction Manager | 20% | 35% | 15% | 20% | 10% |  |  |
| General Practitioner |  | 35% | 20% | 20% | 10% | 15% |  |
| Young Practitioner |  | 35% | 15% | 20% | 10% |  | 20% |

**Route for applications**

Applicants have two options to complete the application form. Please select Option 1 or Option 2 by ticking a box below and submit together with the form and supplementary information.

❑ **Option 1:**

Fill in the application form.

OR

❑ **Option 2:**

Submit a 2-minute video coherent with the achievement of nominated Construction Manager / General Practitioner / Young Practitioner; the requirement of the video includes:

* There is no restriction on shooting style.
* The language of the video can be either in Cantonese or English with subtitles.
* The video must be in the format of MP4 or MOV, resolution of HD 1080p is preferable.
* Please note that all videos submitted will be final. No further amendment or / and change of the submission can be made.
* The Organiser may request the winners to provide a specified format of the video for future use. Please reserve all original editing files of the video.

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| Construction Manager |
| 1.1 Please specify leadership, planning and management approach of the construction manager to pursue sustainability efforts within business and project. |
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| 1.2 Please highlight the contribution with quantifiable figures that the construction manager has the greatest contribution to sustainable construction. |
|  |
| 1.3 Please explain briefly his/ her coordination of skillsets among other parties to make continuous improvement. |
|  |
| 1.4 Please elaborate on the innovative measures implemented and creative ideas related to sustainable construction provided by the construction manager. |
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| 1.5 Please describe the advanced technology and digital skills that the construction manager has applied or demonstrated to promote sustainable construction. |
| (A limit of 600 words in English / Chinese for each question is allowed) |

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| General Practitioner |
| 2.1 Please highlight the contribution with quantifiable figures that the general practitioner has the greatest contribution to sustainable construction. |
|  |
| 2.2 Please explain briefly on his/ her coordination of skillsets among other parties of the project to make continuous improvement. |
|  |
| 2.3 Please demonstrate the innovative measures and/or creative ideas related to sustainable construction implemented by the general practitioner. |
|  |
| 2.4 Please describe the advanced technology and/or digital skills incorporated by the general practitioner to promote sustainable construction. |
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| 2.5 Please showcase his/ her good skills and workmanship which is beneficial to sustainable construction. |
| (A limit of 600 words in English / Chinese for each question is allowed) |

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| Young Practitioner |
| 3.1 Please highlight the contribution with quantifiable figures that the young practitioner has the greatest contribution to sustainable construction. |
|  |
| 3.2 Please explain briefly on his/ her collaboration among other parties of the project to make continuous improvement. |
|  |
| 3.3 Please demonstrate the innovative measures and /or creative ideas related to sustainable construction implemented by the young practitioner. |
|  |
| 3.4 Please describe the advanced technology and digital skills incorporated by the young practitioner to promote sustainable construction. |
|  |
| 3.5 Please provide example(s) on his/ her anticipation of the construction industry with passion and practical ideas. Please share his/her thoughts on the way forward of sustainable construction. |
| (A limit of 600 words in English / Chinese for each question is allowed) |

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| Supplementary Information or Video |
| The file format of supplementary information should be Word/ Excel/ PPT/ PDF/JPG and the file size should be limited to 10 pages within 20MB in total. |

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| **Declaration** |

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| I/We declare that:   * I / We have read, observed and acknowledged the entire contents of this Application Form and the nomination kit, in particular the “Rules and Conditions” section of this Application Form. * I / We understand that I am / we are bound and agree to be bound by the terms and conditions of the Award as set out throughout this Application Form and nomination kit of the Award. * The information given in this Application Form are correct to the best of my / our knowledge. * I / We agree to grant Sustainable Construction Award Organising Committee the permission to reproduce, print and/or publish the materials submitted for any use in association with the CIC or SCA. * I/ We agree the Personal Information Collection Statement and all other information on this application form. * To keep you informed of the CIC activities and industry developments which may be of interest, the CIC would like to use your personal data, including your name, phone number and correspondence and email addresses, to update you in relation to training courses, trade testing, registration, events and other aspects of its work and the construction industry. Should you find such use of your personal data not acceptable, please indicate your objection by ticking the box below.   ❑ I / We object to the proposed use of my / our personal data in any marketing activities arranged by the CIC and its Secretariat. |

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| **Personal Information Collection Statement**  The information you provide to the Construction Industry Council (“CIC”), including any personal data as defined in the Personal Data (Privacy) Ordinance (Cap. 486), will be used solely for the purposes relating to the activities of the CIC, particularly assessment and publicity purposes relating to the CIC Sustainable Construction Award.  To keep you informed of the CIC activities and industry developments which may be of interest, the CIC would like to use your personal data, including your name, phone number and correspondence and email addresses, to update you in relation to training courses, trade testing, registration, events and other aspects of its work and the construction industry.  You are free to decide whether you wish to receive such information. If you choose not to do so, please put a check mark in the box above your signature in the "Declaration" section of this Application Form.  The CIC will not transfer your personal data to any third parties without your prior consent.  It is obligatory for you to supply the CIC with complete information. The CIC may be unable to process and/or consider your application if you do not provide complete information.  You are also entitled to request access to and correction of any errors in your personal data. If you wish to do so please write to the Manager – Industry Development (E&S Department) at 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon, Hong Kong. | |
| **Rules and Conditions**  All applicants of the CIC Sustainable Construction Award (**Award**) are subject to these Rules and Conditions (**Rules and Conditions**) and other rules and conditions that may be imposed by the CIC (**the Organiser**) and/or the Judging Panel (as defined in the CIC Sustainable Construction Award information leaflet) as deemed necessary. The Rules and Conditions are as follows: | |
| i | Shortlisted applicants MUST attend a final assessment to present and elaborate their submissions, as well as to answer question from the Judging Panel. Absence from the final assessment will result in automatic disqualification. |
| ii | The decision of the Judging Panel will be final and absolute on all matters about the process or the interpretations of the Rules and Conditions, voting or any other related issues. The decision of the Judging Panel is binding on all applicants. |
| iii | No award may be granted if no entry is deemed appropriate by the Judging Panel. |
| iv | Before an award is granted, the Organiser reserves the right in their sole and absolute discretion to reject or disqualify any submission without any explanation. Reasons to disqualify a submission include a reasonable belief that these Rules and Conditions have been breached. |
| v. | The Organiser is empowered and has absolute discretion to grant or withhold an award and its decision is final. |
| vi | If, after an award is granted, any information supplied in the respective application is discovered to be fraudulent or untrue, or an awardee is proven to the satisfaction of the Organiser to be associated with a fraudulent or dishonourable act, the Organiser reserves the right, after consulting the Judging Panel, to withdraw the Award. The Organiser reserves all rights to recover damages or other compensation from the awardee. The awardee will not be entitled to damages or other compensation as a result of the withdrawal of the Award. |
| vii | None of the documents and materials submitted with or as part of the application (including all supporting materials for display or demonstration) will be returned to the applicant(s). The Organiser can select to retain or destroy all such documents and materials at its sole discretion. |
| viii | The applicant(s) authorise the Organiser to use all works submitted by the applicant(s), including information provided by the applicant(s) during the interview with the Judging Panel, and the names, photographs or videos of the applicant(s) for promotion, marketing, publicity, display or other purposes without any prior consent of the applicant(s). The CIC has the right to publish and exhibit any or all submissions, including the winning submissions, in platforms such as CIC publications, CIC website, other media platforms etc. |
| ix | The Organiser shall require the applicants and awardees to participate and present in publicity events, including the taking of photographs and participation in videos, in relation to the Award unconditionally and the applicants and awardees shall not unreasonably refuse to participate in the same. |
| x | Any opinions, ideas, conclusions or recommendations expressed by the participants of the Award does not reflect the views of the Organiser. The Organiser shall not be held liable for any indirect, special, punitive, consequential, lost profits or other damages of any kind in connection with the materials and activities of the Award. |
| xi | All applicants must be the sole and exclusive owner of the copyright in the video. The video submitted should not infringe any rights of any third party. All applicants should only use third party’s music excerpts or film/video segments in the video with the prior written consent of the relevant third party. Applicants must acknowledge any authorised use of music excerpts or film/video segments in the video in accordance with the relevant copyright laws. The Organiser shall not be responsible whether directly or indirectly for any liability arising whatsoever or howsoever from any violation of any copyright laws. Applicants agree and undertake to accept and be responsible for all such liability arising therefrom. For details about the Copyright Ordinance (Chapter 528), please visit https://www.elegislation.gov.hk/hk/cap528 |
| xii | Applicants should declare the video does not:   * infringe or violate, or involve elements that infringe or violate applicable law and regulations, including but not limited to crimes, violence, obscenity, indecency, libel, defamation, privacy invasion, or threatening; * infringe or violate any intellectual property rights, including but not limited to copyrights, patent, trademarks, trade names, trade secrets or other proprietary rights, held by any third party, regardless whether such rights are known to the applicants; * contain any confidential information of any third party; * contain an individual or group of persons, who does not give consent to take such video; * contain viruses, corrupted files, or other materials that may cause damage to another's computer; or * advertise or otherwise solicits funds or sales of goods or services. |
| xiii | If the video submitted by the applicant infringes or violates any third party’s rights, including but not limited to intellectual property rights, and/or any legislation, law or regulation, the Organiser shall not be responsible for any consequences. |
| xiv | When the Organiser suffers from any claim or investigations conducted by any competent authorities, by reason of any right allegedly subsist in the video or infringement of the same, applicants agrees to hold the Organiser harmless and to indemnify the Organiser in full for any direct or indirect loss and damage, economic loss, loss of reputation and/or any consequential loss and damage or otherwise, together with any expenses, costs and further loss and damage suffered and incurred by the Organiser as a result of such claims and investigations. |
| xv | The Rules and Conditions are subject to change by the Organiser when necessary. The Organiser reserves the right to amend the Rules and Conditions without prior announcement. |